



Work Experience Checklist

Make sure that **all** the boxes below are ticked and completed by the end of your work experience de-brief.

	Have I done this?
Contact Employer	
Date of Interview	
Interview Attended	
Health and Safety booklet read and understood	
Work experience diary completed and signed by employer	
'Thank you' letter written and sent to employer	
Work experience report and self-evaluation completed	

Remember, this form is part of your coursework, so it is important that all of the above are completed.



I LIKE WORKING WITH PEOPLE.